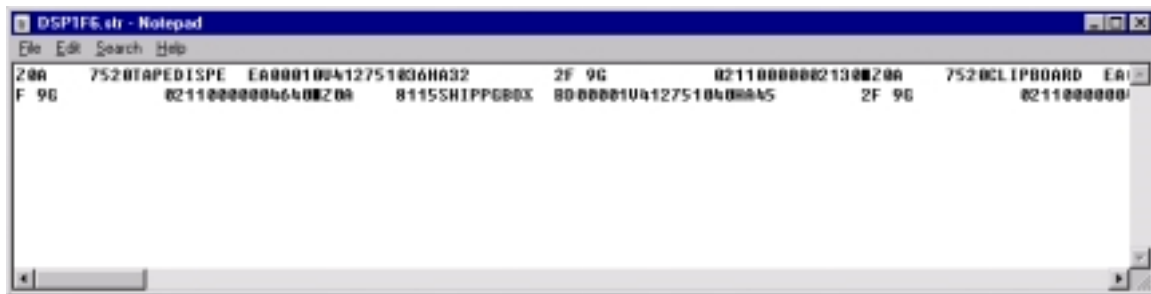


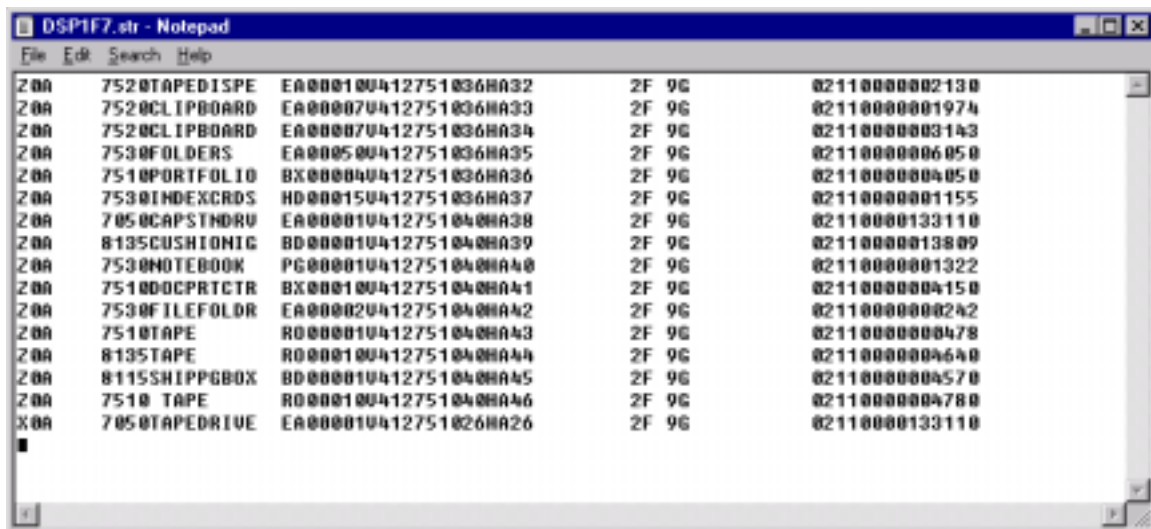
## SUBMITTING TLs VIA SALTS — POLICY GUIDANCE

**BACKGROUND:** MANY TLs THAT ARE SUBMITTED TO DMC MECHANICSBURG FOR UPLOAD INTO STARS, ARE NOT IN THE PROPER FORMAT FOR PROCESS, AND HENCE ERROR OUT.

**SOLUTIONS:** NEVER OPEN YOUR TL FILE IN A WORD PROCESSING OR EXCEL SOFTWARE PROGRAM, AND MAKE ADJUSTMENTS. IF YOU NEED TO COPY (FTP) THE TL FILE FROM ONE PC TO ANOTHER, YOU MUST USE THE BINARY MODE TO FTP THE FILE, NOT ASCII. THE TARGET MACHINE MUST ALSO BE SETUP TO RECEIVE FILES IN THE BINARY MODE. A FILE TRANSMITTED IMPROPERLY LOOKS LIKE THIS WHEN RECEIVED AT SALTS:



THE SAME FILE, WHEN TRANSMITTED IN BINARY (WHICH PRESERVES THE LINE FEED CHARACTER) LOOKS LIKE:



**FILES THAT ARRIVE IN THE IMPROPER FORMAT ARE PLACED IN THE TLERRORS DIRECTORY ON THE SALTS FTP SITE FOR TYCOM RESEARCH. FILES THAT ARE RECEIVED IN THE PROPER FORMAT ARE SENT TO DMC MECHANICSBURG FOR POSTING TO STARS, AND A COPY OF EACH INCOMING FILE IS PLACED IN THE ARCHIVE DIRECTORY FOR 60 DAYS ON THE SALTS FTP SITE.**

**QUESTIONS SHOULD BE ADDRESSED TO [DIRECTOR@SALTS.NAVY.MIL](mailto:DIRECTOR@SALTS.NAVY.MIL), OR TO MR. JIM FRIEDRICHS, DSN 442-5934 OR (215) 697-5934.**